



Volunteer Application

Please try to complete as much of the application as possible. Any and all information and files are strictly confidential, only accessible to Scarborough Women's Centre (SWC) staff. If there are any questions regarding this application, please contact the Coordinator of Volunteers at (416) 439-7111 Ext. 6 or email at volcoord@scarboroughwomenscentre.ca. Thank you for your interest in SWC.

You Can Make a Difference! Scarborough Women's Centre is a community-based, non-profit charitable organization. The work and dedication of volunteer members is crucial to the effectiveness of the Centre. Our mission is to facilitate the empowerment of any woman wanting to leave an abusive or isolating situation, so that she can implement long-term positive changes with confidence.

Contact Information:

Please **print** and only provide information where it is OK for SWC to send you mail or leave you messages.

First Name: _____ Last Name: _____ Middle Initial: _____

Mailing Address _____ Apt/Suite _____ City _____ Postal Code _____

Telephone:

Home: (____) _____ - _____ Business: (____) _____ - _____ Cell: (____) _____ - _____

Email: _____ Alternative Email: _____

Please keep me informed of the Centre's Activities: Yes No Today's Date _____

Volunteer History:

Agency/Org.	Position	Dates

Employment History:

Company	Position	Date

Does your company have a matching grant program or a program that recognizes your volunteer contribution?

If yes, please describe: _____

Education History:

School	Program	Date

Languages:

Spoken

Written

Read

Ability to Sign (ASL): Yes No
Skills/Abilities:

<input type="checkbox"/> ESL tutoring/Education	<input type="checkbox"/> Event planning	<input type="checkbox"/> Research skills
<input type="checkbox"/> Budgeting/Finance	<input type="checkbox"/> Fundraising	<input type="checkbox"/> Photographer/Videographer
<input type="checkbox"/> Child Care	<input type="checkbox"/> Translation	<input type="checkbox"/> Reading/Writing Braille
<input type="checkbox"/> Computer literacy: <input type="checkbox"/> Microsoft Office <input type="checkbox"/> Excel <input type="checkbox"/> Other Programs	<input type="checkbox"/> Job coaching	<input type="checkbox"/> Resume Writing
	<input type="checkbox"/> Interpretation Skills	<input type="checkbox"/> Sign Language
	<input type="checkbox"/> Legal skills	<input type="checkbox"/> Marketing
	<input type="checkbox"/> Other (Please specify)	<input type="checkbox"/> Website maintenance

Group Facilitation Skills: Please specify topics

General Availability:**Hours Per Week:** Less than 4 4-6 7-10 Over 10

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Please specify what hours you can be available in the boxes (e.g. 10am-12pm)

Are you prepared to make a commitment at SWC of at least 6 months to 1 year? **Yes? No?**

Volunteer training takes place in the evening. Will this fit your schedule? **Yes? No?**

Needs:

Are there special needs and/or accommodations you would like us to know about?

Areas of Interest for Volunteering

<input type="checkbox"/> Resource Information	<input type="checkbox"/> Literacy/Conversation Tutoring
<input type="checkbox"/> Supportive Mentoring	<input type="checkbox"/> Other (specify)
<input type="checkbox"/> Hosting	

Volunteering:

Please tell us about why you would like to volunteer with the Scarborough Women's Centre:

As a volunteer, what do you hope to gain:

Is there any other information you would like to add?

How did you hear about the volunteer services with SWC?

<input type="checkbox"/> Coming to Centre	<input type="checkbox"/> Community Event	<input type="checkbox"/> School	<input type="checkbox"/> Community Bulletin Board
<input type="checkbox"/> SWC Website	<input type="checkbox"/> A Friend	<input type="checkbox"/> 211	<input type="checkbox"/> Volunteer Center of Toronto
<input type="checkbox"/> Scarborough Mirror	<input type="checkbox"/> NOW Magazine	<input type="checkbox"/> Eye Magazine	<input type="checkbox"/> Career Spot
<input type="checkbox"/> Health Centre	<input type="checkbox"/> A Service Provider	<input type="checkbox"/> Flyer	<input type="checkbox"/> Charity Village
<input type="checkbox"/> Other (Please Explain):			

Membership:

Would you like to become a member? Yes No

If yes, please connect with the Centre about obtaining a membership form and return it through mail, fax or in person.

Connecting Back to SWC:

Your Signature: _____

Date: _____

Send this signed & dated application to:

Coordinator of Volunteers
Scarborough Women's Centre, Suite 245
2100 Ellesmere Road
Scarborough, Ontario M1H 3B7

OR

Fax application to:
(416) 439-6999

Thank You!



Scarborough
Women's
Centre

2100 Ellesmere Road, Suite 245.
Scarborough, Ontario M1H 3B7

TEL: (416) 439-7111
FAX: (416) 439-6999

www.scarboroughwomenscentre.ca
volcoord@scarboroughwomenscentre.ca

Volunteer Opportunities at Scarborough Women's Centre You Can Make a Difference!

DIRECT SERVICE VOLUNTEERS:

ENGLISH CONVERSATION/LITERACY TUTORS

Tutors assist newcomer women who are registered in or who have completed an external literacy program (such as ESL), and who are looking to improve their English conversation and literacy skills. Tutors support the practice of language skills in a comfortable, informal way to help the woman build enough confidence to be able to move forward to achieve her goals.

SUPPORTIVE MENTORS

Mentors provide support for women coping with various life challenges. They provide emotional and practical support in an empathic manner to help women address isolation and move forward in their lives.

RESOURCE INFORMATION VOLUNTEERS

Resource information volunteers provide confidential resource information and appropriate referrals in a non-judgmental way. Volunteers assist women facing abuse, poverty and other life difficulties to find the available resources that will help in the transition to independence.

HOSTS

Hosts ensure smooth registration and start to our educational workshops, contributing to a welcoming and safe environment for participants. They assist the Facilitator wherever possible.

ADDITIONAL OPPORTUNITIES:

BOARD AND COMMITTEE MEMBERS

Board and Committee members are responsible for the overall direction of the Centre, and ensure that adequate resources are available. Board Members also participate in specific committees. These committees include Fundraising, Strategic Planning, Finance and Board Governance. Members of the Centre also participate in these committees.

CONSUMER ADVISORY GROUP

Members who have participated in any of our programs are a resource to the Program Evaluation Committee, to help improve Centre services.

All interested volunteers will have an intake interview to ensure the best use of your strengths. All women are encouraged to apply. We especially encourage women of colour, women with disabilities, lesbian women and women in equity-seeking groups to apply. Please contact the Coordinator of Volunteers about any questions regarding the Volunteer Program.